



Parkcrest Elementary
Communicable Disease Prevention Plan
Updated: January 6, 2022



All staff were orientated to the updated District's [Safe and Healthy Facilities Communicable Disease Prevention Plan](#) and Parkcrest's Communicable Disease Prevention Plan on **Wednesday, January 5, 2022**. **The Districts Communicable Disease Prevention Training slideshow (updated January 2022) was also shared with staff members.**

All K-12 staff are required to wear non-medical masks indoors, in schools, and on school buses. All K-12 staff will complete a Daily Health Check prior to attending school. The [Daily Health Check](#) for students and staff has been updated effective September 28, 2021. **Staff are now able to access the Google Form via a QR Code in addition to the other methods used previously. Parents will be encouraged to download the [K-12 Health Check App](#) via school newsletters and teacher emails.**

The plan to maintain personal spacing between staff in staff only spaces is:

- Staff Room: 10 people
- Photocopy Room: 2 people
- Medical Room: 2 people**
- Library: 10 people
- General Office Space: 3 people

Maximum Occupancy signs have been posted once again and this information was shared with staff at both the JOHSC meeting and the staff meeting held on January 5, 2022. Staff will wipe down shared spaces with disinfectant after use.

Communication to Parents/Guardians

This Communicable Disease Prevention Plan was initially communicated to parents and guardians on September 7th, 2021 and an updated plan was shared again on October 3, 2021. This included posting a copy of the plan on the school's website. **The updated plan dated January 5, 2022 will be emailed to parents by January 7, 2022. The new plan will be posted on the school website, and hard copies will be posted in the staff room and by the sign-in binder at the main office.**

Updated information regarding the Daily Health Check for parents to complete at home with their child was emailed to parents on September 30, 2021. **Parents were also encouraged via email from school administration to download the K-12 Health Check App as an efficient option to do the Daily Health Check each morning before school with their child(ren).**

New students and families will be provided with health screening information when registering.

Supporting Student Safety

All students were orientated to the appropriate sections of the District's *Safe and Healthy Facilities Communicable Disease Prevention Plan* and the schools' Communicable Disease Prevention Plan on Tuesday, September 7th. **The updated plan will be shared with students on January 10, 2022. Students will also be shown the updated SD73 Covid Student Training powerpoint.**

All students, grades K to 12 are required to wear non-medical masks indoors, in schools, and on school buses. Effective October 4, 2021, all students in Kindergarten through Grade 12 have been required to wear a non-medical mask as per Provincial Public Health Order.

Mask exemptions are permitted in special circumstances only.

Students who need a non-medical mask can come to the office to get one from office staff. Classroom teachers will also be given a small number to distribute as needed.

The plan to ensure personal spacing of students, including considerations for entering and exiting the school, moving from classroom to classroom and to and from common spaces is:

- students will enter and exit assigned doors for recess/lunch/beginning of day and end of day
 - Divisions 1, 2, 3, 4, 5, 6, 13, 16 all use classroom exterior doors to enter and exit classrooms
 - Divisions 7, 8, 9, 10, 11, 12, 14, 15 stagger entrance and exits to reduce congestion in the doorway/hallways
- arrows have been applied to all entrance and exit doors to guide students on which door to use when entering and exiting the building
- students will be asked to walk to the right in the hallway
- when classes are in the hallway, we will ask staff to wait until the class moves through hallway before exiting their classroom
- in our gymnasium, students will enter one door and exit another to prevent classes from crossing paths
- only one class in the library at a time

Lockers

The plan for student locker use is:

- we have **two** classes using lockers. **In only one classroom, some** students share a locker with a peer from their classroom. We will minimize movement in the hallway and at lockers to prevent congestion. One class at a time will be at their locker.

- the location of the lockers **at the end of the hallway** is such that no other classrooms will be walking through this area.

Visitors

Essential visitors only will be permitted inside the school building at this time. All visitors are required to complete a Daily Health Check prior to entering the school. All visitors are required to wear non-medical masks indoors, in schools. Visitors must also review the [Visitor Protocol](#) on the SD73 website before entering the building.

To further support student and staff safety, the procedure for visitors will be:

- Make an appointment in advance as much as possible.
- Front door is locked at all times and visitors need to ring our doorbell for entry
- Upon entry they need to review health check and sign that they are healthy. Include contact information.
- Hand sanitize at office
- Limit movement throughout the building, indicate specifically where they are going. (eg. which classroom)

All volunteers are required to participate in training prior to working with students and staff in schools.

The process for this training will be:

- volunteers will connect with the principal or vice principal prior to starting the volunteer position
- volunteers will be sent the training digitally and be expected to review this with any questions directed back to the administration

Student Transportation on Buses

Before school: Students arrive at Schreiner Park intermittently. Upon drop off at Parkcrest, students disperse to correct doors of entry to their classroom.

After school: Students will line up, as we did last year, and staff will encourage students to space out.

Considerations for inclement weather: Our buses leave 5 minutes after dismissal, this shouldn't be an issue. If this is, we will have students in our gym and distanced as much as possible.

Food Services/Lunch

The plan for delivery of food services or lunch is:

- for our PAC food days, we have our PAC trained on the volunteer protocols. They do daily health check, sign in, hand sanitize, wear gloves and masks and deliver food accordingly to classes. We have a small group, 5 or less, that do this role.
- We have the Powerstart Breakfast Program which started on September 8. The district protocols will be shared with the providers. **The Powerstart Breakfast Program will begin again on January 10, 2022.**
- **Food sharing is restricted. No homemade food items are to be brought into schools at this time.**

Bell Schedule

We will continue to have two separate recess times to help reduce the number of students outside on the playground at the same time.

Warning Bell	8:20 am
Start of Day	8:30 am
Start of Primary Recess	10:05 am
End of Primary Recess	10:20 am
Start of Intermediate Recess	10:20 am
End of Intermediate Recess	10:35 am
Start of Lunch	11:45 am
Warning Bell	12:40 pm
End of Lunch	12:45 pm
End of Day	2:41 pm

School Gatherings and Events Enhanced Measures (January 2022)

- **School gatherings and events will be held virtually (e.g. assemblies, PAC meetings, etc.); if they must be in-person, we will limit the number of people to no more than 50% operating capacity.**
- **Staff-only gatherings will be held virtually (e.g. staff meetings, professional development, etc.).**
- **At this time, no spectators or audience members are allowed at any school events or gatherings.**

Extra-Curricular Activities

The plan for supporting student safety while participating extracurricular activities:

- keep an attendance record of students participating and if needed, the volunteers who are also participating
- hand hygiene will be encouraged throughout the activity
- all equipment will be sanitized after completion of activity
- pending the intensity of the activity, masks will be mandated for Grade 4-6 as needed
- no spectators will be allowed in our venues
- Sports tournaments are suspended until further notice. However, league games are permitted with the enhanced safety protocols in place.

Field Trips Enhanced Measures (January 2022)

Some teachers have scheduled field trips for the coming months. At this point in time, field trips are still being contemplated and we are awaiting direction from the Medical Health Officer. Once more information is available, we will communicate this with our staff and families as soon as possible.

When planning field trips, our staff follows existing policies and procedures as well as the guidance in this document. Additional measures specific to field trips will be taken including:

- For transportation, including school bus transportation, public transit and carpooling, students will sanitize their hands before entering the vehicle and will wear a mask.
- All parent volunteers providing supervision will be trained in, and strictly adhere to, required health and safety guidelines. Volunteers must review the visitor orientation for communicable disease prevention before assisting with a school field trip.
- Field trips will be in alignment with relevant local, regional, provincial and federal public health recommendations and orders.
- All K-12 school activities, including field trips are excluded from proof of vaccination requirements. However, venue operators may have different operational practices in place, particularly in situations where other members of the public may be present at the same time (e.g. museums, fitness facilities or restaurants).
- School staff will communicate with venue operators in advance of any proposed field trips, to confirm the venue's specific policies and procedures, and will not plan field trips to venues where students and staff may be asked to provide proof of vaccination.